

Leadership Development Advisory Committee Charter

Purpose

The purpose of the Leadership Development Advisory Committee (LDAC) is to advise SPLC Management Team and Board on the technical aspects of the Council's leadership development programs and related work products. The LDAC will also provide review and oversight for any subsequent Working Groups that are necessary in order to deliver on relevant SPLC program offerings.

Background and scope of engagement

SPLC currently offers multiple leadership development program offerings including the:

- Principles for Leadership in Sustainable Purchasing v1.0 (released in 2013)
- Maturity Model
- Benchmark Assessment Program Offerings (released between 2017-2019)
- Sustainable Purchasing (SP) Foundations – formerly known as the Strategic Program Planning Process - SP³ (released in 2019)

From Q1 2021 until Q4 2021, the Leadership Development Program Advisory Committee will be tasked to guide the “next generation” of SPLC's leadership development offerings. This will include, but not be limited to the following activities:

- Review recommendations and provide feedback to the SPLC Management Team on the relevant global sustainability frameworks that SPLC's own frameworks and program offerings should align to (ex. UN SDGs, ICLEI, etc.).
- Review recommendations and provide feedback to the SPLC Management Team on which SPLC leadership frameworks and programs require updating based on these alignments.
- As needed, guide the implementation for any new alignments. This may or may not include:
 - A refresh of SPLC's Principles
 - A refresh of SPLC's Maturity Model and/or adoption of equivalent, aligned leadership framework(s)
 - The expansion of program offerings (ex. SP Foundations) to more deliberately align with any newly adopted frameworks
- Review recommendations and provide feedback to the SPLC Management Team on the launch of SPLC's next generation ratings system, including, but not limited to:
 - Any supporting business plan(s) and/or value proposition(s)
 - Potential sources of funding and partnerships
 - Program development and integration plan (ie. ratings tool, training, awards, etc)
 - Tool-related development plans (ex. Ratings tool)
 - Go-to-market plan
- Review recommendations and provide feedback to the SPLC Management Team on the launch of SPLC's SP Foundations Certified professional offerings, including, but not limited to:
 - Any supporting business plan(s) and/or value proposition(s)
 - Potential sources of funding and partnerships
 - Program development and integration plan (ie. SP Foundations, SP Foundations SDGs, etc)
 - Go-to-market plan

Policies

This Charter, the SPLC Bylaws, the Membership and Operating Policies and Procedures, and the [Conflict of Interest](#) Policy govern the Leadership Development Advisory Committee (LDAC). *The LDAC's role is exclusively advisory, and it cannot make decisions on behalf of the SPLC. However, for the purpose of the Conflict of Interest Policy, the LDAC is considered a committee with governing board delegated powers, and each of its members is therefore considered an interested person and has a duty to disclose any actual or possible conflict of interests.*

Eligibility

All Committee members must be employees of SPLC member or non-member companies in good standing, except where noted otherwise.

Selection Process

The Expression of Interest Period for the Technical Advisory Committee will be held from October 12 - October 23th, 2020. Any interested Member or Non-Member Representative must apply during the specified timeframe. A link to the application will be distributed and available on the SPLC's website. All applicants will be notified of their standing once nominees have been reviewed and approved by the Executive Committee of the SPLC Board of Directors. NOTE: SPLC Management Team will work with the Governance Committee to review and provide a recommendation for committee members, Chair, and Vice Chair to the Executive Committee for final approval.

Size

The group is expected to have anywhere from 9-18 members; its initial size will be determined by the applicant pool and, if necessary, recruitment for additional members and expertise areas will be ongoing.

Officer Terms

Chairs and Vice-Chairs of the Leadership Development Program Committee may serve in a leadership role for a maximum of two terms and are eligible for a fourth term of service if the fourth term is in a leadership role.

Management Team Lead and Facilitator

The Technical Programs Director will serve as the Management Team lead. Management Team may engage facilitation services as required to plan, lead, and guide discussions at any time.

Appointments

The Leadership Development Program Committee is formed through appointment, recommended by SPLC Management Team, and subject to approval by the Executive Committee of the Board of Directors.

Representative

Member representatives of the Technical Advisory Committee may serve Purchasers, Suppliers, or Public Interest Advocates, based on their role in the SPLC. No more than one representative from a Member Company may serve on the same Committee and Working Group at any given time. Technical Advisory Committee members are expected to maintain an attendance rate of at least two-thirds of scheduled meetings, assessed quarterly. If a member fails to maintain the attendance minimum, they will lose voting privileges and not count toward quorum until compliance with the attendance policy is demonstrated.

Composition

The membership of the Leadership Development Program Committee shall be balanced and representative of the appropriate expertise areas necessary to complete its work.

Terms

Leadership Development Advisory Committee member terms shall be one year, with the ability to serve up to three consecutive terms. After three consecutive one-year terms, committee members must take a two-year hiatus before they may be considered for service on this committee.

Expected Engagement

See the “Background and scope of engagement” section for specific work that Committee members will be expected to participate and contribute to byway of bi-weekly meetings and offline support as required. LDAC meetings will take place virtually via Zoom.

Other Information

[Principles for Leadership v1.0](#)

[Maturity Model \(v1.0\)](#)

[Benchmark Program](#)

[SP Foundations Program](#)

[Conflict of Interest Form](#)